

**Financial Statements and
Report of Independent
Certified Public Accountant**

Central Oklahoma Camp and Conference Center, Inc.

December 31, 2017

KEITH E. STINGLEY
Certified Public Accountant

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KEITH E. STINGLEY
Certified Public Accountant

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors

We have audited the accompanying financial statements of Central Oklahoma Camp and Conference Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2017, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Central Oklahoma Camp and Conference Center, Inc. as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Central Oklahoma Camp and Conference Center, Inc. 2016 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated July 19, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.



Keith Stingley, CPA
Oklahoma City, Oklahoma
June 21, 2018

Central Oklahoma Camp and Conference Center, Inc.
Statement of Financial Position
December 31, 2017

Assets

Current Assets:

Cash and Cash Equivalents	\$ 243,761
Accounts Receivable	11,601
Prepaid Insurance	9,387
Prepaid 2017 Adventure Camp Costs	19,878
Total Current Assets	284,626

Property, Furniture, and Equipment:

Land	860,000
Camp Facilities and Equipment	1,504,371
Construction in Process	767
Less accumulated depreciation	(1,268,297)
Total Property, Furniture, and Equipment	1,096,841

Other Assets:

Interest in Assets Held in Trust	50,447
Total Other Assets	50,447

Total Assets \$ 1,431,914

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$ 22,462
Accrued Payroll	-
Liability for Compensated Absences	10,005
Refundable Deposits	24,489
Note Payable, Current Portion	16,320
Total Current Liabilities	73,276

Long-Term Debt:

Note Payable, Less Current Portion	-
Total Long-Term Debt	-

Other Liabilities:

Due to Foundation	10,366
	-

Net Assets

Unrestricted Net Assets	1,297,826
Temporarily Restricted	-
Permanently Restricted	50,447
Total Net Assets	1,348,273

Total Liabilities and Net Assets \$ 1,431,914

The accompanying notes are an integral part of these statements.

Central Oklahoma Camp and Conference Center, Inc.
Statement of Activities
December 31, 2017

<u>Program Support and Revenue</u>	2017			<u>Total</u>
	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	
Contributions	\$ 171,186	\$ -	\$ -	171,186
Grants	100,000	-	-	100,000
Gifts in Kind	500	-	-	500
Camp Fees	526,034	-	-	526,034
Concession Income	7,985	-	-	7,985
Background Check Fees	2,065	-	-	2,065
Other Income	1,035	-	-	1,035
Value of Beneficial Interest in Assets Held in Trust	-	-	25	25
Investment Income	271	-	-	271
Net Assets Released From Restrictions	(25)	-	-	(25)
Total Revenue and Support	809,051	-	25	809,076
<u>Expenses and Losses</u>				
Program Services-				
Camp Program	240,705	-	-	240,705
Make Promises Happen	400,272	-	-	400,272
Special Events	4,190	-	-	4,190
Total Program Expenses	645,168	-	-	645,168
Support Services-				
Management and General	67,221	-	-	67,221
Fund Raising Expense	14,173	-	-	14,173
Total Support Services	81,394	-	-	81,394
Total Expenses	726,561	-	-	726,561
Change in Net Assets	82,490	-	25	82,515
Net Assets , Beginning of year	1,214,936	-	50,422	1,265,358
Prior Period Adjustments	400	-	-	400
Net assets as of end of year	\$ 1,297,826	-	50,447	\$ 1,348,273

The accompanying notes are an integral part of these statements.

Central Oklahoma Camp and Conference Center, Inc.
Statement of Functional Expenses
Years ended December 31, 2017

	Program Services			Supporting Services		Total
	Camp Program	Make Promises Happen	Special Events	Management and General	Fund Raising	
Salaries and Related Expenses	\$ 101,790	\$ 134,021	\$ -	\$ 44,956	\$ 9,410	\$ 290,177
Contract Labor	14,319	25,177	-	-	1,324	40,820
Advertising	1,076	1,269	-	-	-	2,345
Adventure camps	-	75,787	-	-	-	75,787
Auditing and Accounting	3,680	4,320	-	-	-	8,000
Background Checks	-	-	-	1,448	-	1,448
Bank/Credit Card Charges	1,237	2,754	-	126	-	4,117
Concessions	348	386	3,002	-	-	3,736
Food	35,339	27,874	59	1,763	51	65,086
Fundraising	-	-	-	-	3,362	3,362
Property Insurance	14,282	16,766	-	16,607	-	47,654
Staff Nurture	1,719	1,831	-	-	-	3,550
Legal Fees	-	-	-	-	-	-
Mailing Services	421	1,018	-	-	-	1,439
Miscellaneous	411	50	89	1,853	-	2,403
Postage and Shipping	840	991	682	9	27	2,548
Printing and Copying	1,292	1,028	-	-	-	2,320
Public Relations	2,919	3,794	-	249	-	6,962
Scholarship Expense	-	25,565	-	-	-	25,565
Housekeeping Supplies	2,733	2,742	-	-	-	5,475
Program Supplies	2,857	11,796	26	-	-	14,678
Office Supplies	1,103	1,295	-	64	-	2,462
Telephone and Internet	2,078	2,439	-	14	-	4,531
Vehicle Expenses	4,192	4,459	216	133	-	9,001
Utilities	12,584	14,621	-	-	-	27,205
Maintenance	13,035	12,888	115	-	-	26,039
Interest Expense	813	953	-	-	-	1,765
Depreciation and Amortization	21,639	26,448	-	-	-	48,087
	<u>\$ 240,705</u>	<u>\$ 400,272</u>	<u>\$ 4,190</u>	<u>\$ 67,221</u>	<u>\$ 14,173</u>	<u>\$ 726,561</u>

The accompanying notes are an integral part of these statements.

Central Oklahoma Camp and Conference Center, Inc.
Statement of Cash Flows
Years ended December 31, 2017

Cash Flow (Used) by Operating Activities

Change in Net Assets	82,515
<u>Add (Deduct) Items Not Affecting Cash</u>	
Depreciation and Amortization	48,087
(Increase) Decrease In Accounts Receivable	(9,401)
(Increase) Decrease In Prepaid Expenses	3,795
(Increase) Decrease in Inventory	-
Increase (Decrease) in Accounts Payable	5,507
Increase (Decrease) in Payroll Liabilities	(7,945)
Increase (Decrease) in Compensated Absences	4,595
Increase (Decrease) in Refundable Deposits	10,620
Net Cash Provided by Operating Activities	137,773

Cash Provided (Used) by Investing Activities

Acquisition of Fixed Assets	(29,430)
Acquisition of Investments	(25)
Net Cash Provided (Used) by Investing Activities	(29,455)

Cash Provided (Used) by Financing Activities

Payments on Mortgage Debt	(14,939)
Net Cash Provided (Used) by Financing Activities	(14,939)

Net Increase (Decrease) in Cash

	93,378
Cash Balance, December 31, 2016	149,982
Prior period Adjustment	400
Cash Balance, December 31, 2017	\$ 243,761

Additional Disclosures:

Interest Earnings	\$ 271
Interest Expense	\$ 1,765

The accompanying notes are an integral part of these statements.

Central Oklahoma Camp and Conference Center, Inc.
Notes to the Financial Statements
December 31, 2017

Note 1: Organization and Summary of Significant Accounting Policies

Nature of Organization- Central Oklahoma Camp and Conference Center, Inc. was incorporated June 19, 1961, as a non-profit corporation. The purposes of the Organization are to own, administer and improve the Central Oklahoma Camp.

Accounting Standards Codification – The Organization follows the Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”). The ASC provides a single source of authoritative GAAP for nongovernmental entities and supersedes all other previously issued non-SEC accounting and reporting guidance.

Basis of Presentation- The accompanying financial statements have been prepared on the accrual basis which is in accordance with accounting principles generally accepted in the United States of America (GAAP). Under the accrual basis, revenues are recognized when earned, rather than received, and expenses are recorded when the liability is incurred, rather than when payment is made.

Financial Statement Presentation- The organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets, as defined below.

Unrestricted Net Assets- Net assets not subject to donor-imposed stipulations

Temporarily Restricted Net Assets- Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time.

Permanently Restricted Net Assets- Net assets subject to donor-imposed stipulations that they be maintained permanently by the Organization. Generally, the donors of these assets permit the Organization to use all or part of the income earned on any related investments for general or specific purposes.

Revenue Recognition- Contributions, including unconditional promises to give, are recognized as revenues in the period received at their fair values. The Organization distinguishes between contributions of unrestricted assets, temporarily restricted assets, and permanently restricted assets. The Organization reports gifts of cash and other assets as restricted support if they are received with donor restrictions that limit the use of the donated assets. When a donor restriction expires on gifts classified as temporarily restricted, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of support revenues, and expenses as net assets released from restrictions.

Use of Estimates- The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. The most significant estimates included in the accompanying financial statements are the provision for depreciation and amortization, which are based on the estimated useful lives of the underlying assets.

Central Oklahoma Camp and Conference Center, Inc.
Notes to the Financial Statements
December 31, 2017

Note 1: Organization and Summary of Significant Accounting Policies, Continued

Cash and Cash Equivalents- Cash equivalents are short-term, highly liquid investments that can be readily converted into known amounts of cash with original maturities of 90 days or less. Money market funds are considered to be cash equivalents.

The Organization maintains cash deposits in a financial institution that is insured by the Federal Deposit Insurance Corporation ("FDIC") up to \$250,000. The Organization maintained no balances at financial institutions in excess of FDIC's limits as of December 31, 2017 and generally does not exceed FDIC limits.

Contributed Services- No amounts have been reflected in the financial statements for donated services. Many individuals volunteer their time and perform a variety of tasks that assists the Organization's program services, but these services do not meet the criteria for recognition as contributed services.

Property, Furniture, and Equipment- Property and equipment are carried at cost, if purchased, or fair market value, if contributed. Property and equipment purchases and contributions are capitalized if they are in excess of \$1,500, otherwise, they are expensed. Depreciation and amortization is recorded on straight-line basis over the estimated useful lives of the underlying assets. Useful lives are generally 3 to 7 years for furniture and equipment; 10 to 15 years for structures and improvements; and 30 years for buildings.

Advertising Costs- The costs of advertising and promotion activities are expensed as they are incurred. Advertising expense for 2017 was approximately \$2,345.

Income Tax Status- The Organization is a not-for-profit organization that is exempt from income taxes under Section 501(c) (3) of the Internal Revenue Code and classified by the Internal Revenue Service as other than a private foundation.

Accounting for Uncertain Tax Positions- The Organization follows Accounting Standards Codification ("ASC") 740, which addresses the accounting for uncertainty in income taxes. Management has evaluated the Organization's tax positions and concluded the Organization has taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. With few exceptions, the Organization is not subject to income tax examinations by the U.S. federal, state, or local tax authorities for years prior to 2011. Currently, the Organization is not subject to examination by any major tax jurisdictions.

Subsequent Events- Management has evaluated subsequent events through June 21, 2018. There were no subsequent events requiring recognition or disclosure.

Central Oklahoma Camp and Conference Center, Inc.
Notes to the Financial Statements
December 31, 2017

Note 2: FUNDS HELD IN TRUST BY OTHERS

Central Oklahoma Camp and Conference Center, Inc. participates in an endowment fund through the Oklahoma City Community Foundation (OCCF). OCCF is a not-for-profit entity that provides for endowed contributions to be pooled to maximize return on investments for the benefit of area not-for-profit organizations. Contributions to the endowment fund are permitted by not-for-profit entities as well as individual donors in the community who designate the beneficiary of their contribution. Earnings on these endowed funds are paid annually to the beneficiary organization for unrestricted use.

This interest in the endowment fund is recorded in the financial statements in accordance with Statement of Financial Accounting Standards No. 136 "Transfers to a Not-For-Profit Organization or Charitable Trust that Raises or Holds Contributions for Others." The remaining balance of the fund at OCCF, which includes amounts donated to OCCF for the benefit of the Institute by third-party donors, is not included in these financial statements. OCCF has variance power over the funds and is the legal owner of the fund.

In addition to the funds discussed above, the Oklahoma Disciples Foundation maintains funds that have been contributed by the Organization and various other donors for the benefit of the Organization. As the Oklahoma Disciples Foundation is unable to determine the value of the investments that should be recorded by Central Oklahoma Camp and Conference Center, Inc., pursuant to the statement of Financial Accounting No. 136, Transfers of Assets to a Not-for-Profit Organization or Charitable Trust that Raises or Holds Contributions for Others dated July 1, 1999, these funds are not included as assets of the Organization.

Note 3: Long-Term Debt

Note Payable, secured by real estate, 60 monthly installations of \$1,087 including interest at 6.9%.	\$ 16,320
Less current portion	<u>(16,320)</u>
Long-term debt, less current portion	<u>\$ 0</u>

Following are the maturities of long-term debt for each of the next 5 years:

2018	\$ 16,320
2019	0
2020	0
2021	0
2022	<u>0</u>
	<u>\$ 16,320</u>

Central Oklahoma Camp and Conference Center, Inc.
Notes to the Financial Statements
December 31, 2017

Note 4: Prior Period Adjustment

Prior period adjustments are primarily due to changes in the prior year to changes to the refundable camp deposit accounts.

Note 5: Functional Allocation of Expenses

Expenses are allocated among the programs based on direct attribution to each program or time spent related to each program. Joint costs are incurred in all programs for occupying and maintaining the building, and or certain payroll costs where employees have responsibilities to more than one program. These joint costs have been allocated on a reasonable basis to applicable programs.

Note 6: Permanently Restricted Net Assets

Net Assets were permanently restricted for the following purposes at December 31, 2017.

Beneficial interest in securities held by others through OCCF	<u>\$50,447</u>
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